

Braidwood School CEIAG Entitlement Policy

CEIAG Entitlement Statement

for Students and their Parents and Carers

At Braidwood School we aim to ensure that all our students are prepared to make well-informed decisions about their future career progression, employment, training or further education.

As a school we have a statutory and moral duty to provide students in Years 8 to 13 with careers education, information, advice and guidance. At Braidwood School we extend this to include Year 7.

We are committed to:

Raising aspirations for the future, developing ambitious, independent learners ready for employment, further education or training.

Providing learning opportunities through an extensive range of partnerships with business and industry across the region.

Delivering economic and business understanding through an enterprise focused curriculum.

Equipping young adults with skills essential for lifelong learning.

You are entitled to:

- Clear advice and information about ALL the options available for your future, so that you understand what they involve
- Support and guidance to help you make choices and complete a career plan for your future
- Help to decide what to do when you finish Year 11, including further learning, training and employment
- A programme of careers education helping you develop skills and knowledge to make the best choices
- Opportunities to learn about the world of work

- Careers guidance that is impartial, confidential, focused on your individual needs and fit for purpose, supportive of equal opportunities, and that is provided by people with relevant training and expertise

What do we provide?

Careers Education, Information, Advice and Guidance (CEIAG) permeates all we do at Braidwood School. It is provided to all years within the school and is evident across our academic and pastoral curriculums. Every year you will take part in whole school Enterprise Days and work place visits as well as meeting speakers from the world of work who discuss their career pathways. All subject departments provide displays alerting you to the careers success in that subject can lead to, and to help you understand what skills can be learned and developed in each lesson. Braidwood School employs an independent careers advisor and you will be given 1 to 1 careers interviews and introduced to a wealth of information and resources to help you plan your future. In Years 10 and 12 you will engage in a work experience placement of your choice. Throughout the key stages you will work towards an ASDAN qualification that will help you learn important Employability skills for your future. We also have excellent links with many local and national businesses providing outstanding learning opportunities as well as strong contacts with local colleges and training providers.

In year 7, 8 and 9 you will be helped to:

- ✓ Understand yourself
- ✓ Develop confidence in yourself and in your abilities
- ✓ Identify which subjects you are good at
- ✓ Acquire knowledge about becoming an informed citizen
- ✓ Investigate ways to develop as a person
- ✓ Understand the importance of a career and how it benefits individuals
- ✓ Understand how the world of work is changing and the skills that you need in order to do well in your future life and career
- ✓ Learn how to plan ahead and deal with all kinds of changes as they happen to you
- ✓ Know who is there to help you in school and exactly what they can do for you

In years 10 and 11 you will be helped to:

- ✓ Identify and set short and medium term life goals as well as learning targets
- ✓ Use debate, review, reflection and action planning to progress and help you develop your career ideas
- ✓ Describe employment trends and learning opportunities at different levels
- ✓ Identify, select and use a wide range of information resources
- ✓ Use work related learning/experiences to shape your progression
- ✓ Understand the options open to you once you leave school, identify your priorities and explain the decisions you eventually make
- ✓ Take finance and other factors related to managing your money into consideration when making decisions
- ✓ Understand the purpose of careers interviews and the value of being prepared to make the most of this opportunity
- ✓ Consider a back-up plan in case things go better or worse than expected

In years 12 and 13 you will be helped to:

- ✓ Extend what you have learnt in Key Stage 3 and Key Stage 4
- ✓ Extend self-knowledge, career exploration, career management, key skills and other employability goals
- ✓ Devise a set of personal criteria to help you identify appropriate routes to your goals
- ✓ Understand the purpose of careers interviews and be able to present, and give evidence for personal information
- ✓ Research, evaluate, obtain guidance, choose and apply for an appropriate opportunity
- ✓ Use work related learning/experiences to shape your career progression
- ✓ Understand what employers are looking for in relation to behaviour at work
- ✓ Develop employability skills
- ✓ Consider a back-up plan in case things go better or worse than expected

All parents and carers can expect to:

- Be able to make an appointment with a member of staff or specialist adviser to discuss their children's progress and future prospects
- Have access to tutors, subjects, learning partners and specialist advisers at Parents' evenings in years 7-13 and an Options evening in year 9.
- Be invited to look at schemes of work and careers activities, information and resources, using and contributing to them if they wish
- Receive invitations to take part in careers and information events
- Have the opportunity to comment on the usefulness of the careers programme to their children and how it could be improved.

This Policy will be reviewed annually in July